



# GOVERNMENT COLLEGE BILASPUR

District - Bilaspur, Himachal Pradesh, India, Pin - 174001

Phone 01978-222417, [www.gcbilaspur.in](http://www.gcbilaspur.in), E-mail: [gpgcbilaspur@gmail.com](mailto:gpgcbilaspur@gmail.com)

(NAAC Accredited B Grade College)

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## Annexure- C-2 (2.1.1-3)

### SELF ASSESSMENT REPORT

SESSION- 2024-25

#### **Criteria2: STUDENT SUPPORT SERVICES AND PROGRESSION**

##### **2.1 Pre and Post admission counseling:**

**2.1.1** Admission schedule, courses available, student intake, eligibility condition communicated through various media i.e. college website, print media different news papers and notice board of the college for wide publicity of schedule.

❖ **Admission schedule:** as per the guidelines issued by HPU Shimla regarding admission, counselling, orientation etc. were shared through college website and different newspapers by the college administration. Schedule for the session-2024-25 is given bellow:

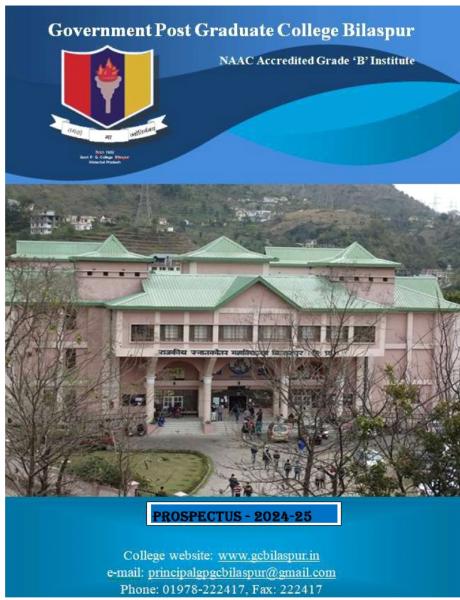
**Annexure-A**

**Schedule of Admission/Teaching/Examination and Vacation for the Academic Session 2024-25 in v/o all Govt./Private/GIA Degree/ Sanskrit Colleges affiliated to HPU/SPU**

Sr. No.	Particulars	Period	Working Days
	Submission of admission forms for the session 2024-25	03.06.2024 to 15.07.2024	34 days
	Pre-admission counselling of students	03.06.2024 to 13.06.2024	12 days
	Display of 1 <sup>st</sup> Merit List (UG 1 <sup>st</sup> year students)	16.07.2024 up to 01:00 PM	
	Fee to be deposited	16.07.2024 to 19.07.2024	03 days
	Display of 2 <sup>nd</sup> Merit List	20.07.2024 up to 11:00 AM	
	Fee to be deposited	20.07.2024	02 days
	Orientation for 1 <sup>st</sup> Year Students	22.07.2024	01 day
	Admission of UG 2 <sup>nd</sup> year & final year students on Roll On Basis	06.06.2024 to 15.07.2024	31 days
	Fee to be deposited	06.06.2024 to 19.07.2024	34 days
	Post admission counselling	20.07.2024 & 22.07.2024 23.7.2024 to 28.10.2024 04.11.2024 to 31.12.2024 05.02.2025 to 29.03.2025	02 days 79 days 48 days 43 days
	Regular Teaching	Remedial Classes beyond normal teaching hours (atleast 54 hours)	09 days
		<b>Total Teaching Days</b>	<b>181 Working days</b>
	<b>Summer Vacation for the Academic Year 2023-24</b>		
	Summer Vacation	18-06-2024 to 12.07.2024	25 days
	<b>Vacation Schedule for the Academic Year 2024-25</b>		
	Diwali Break	29.10.2024 to 02.11.2024	-05 days
	Winter Vacation	01.01.2025 to 04.02.2025	-35 days
	Summer Vacation	19.05.2025 to 12.06.2025	-25 Days
		<b>Total Vacation period</b>	<b>-65 days</b>
	Examinations	01.04.2025 to 14.05.2025	44 days
	Evaluation of answer scripts	10.04.2025 to 17.05.2025	38 days
	Results of all UG Classes	Up to 30.06.2025	

*(Signature)*  
Note: - Results of all Under Graduate Classes of "Academic Year 2023-24" should be declared on or before 31<sup>st</sup> July 2024 positively. Result of re-evaluation should be declared up to 07<sup>th</sup> September, 2024. Supplementary Exams for the Academic Year 2023-24 may be conducted in September 2024 and result of the same be declared in October, 2024.

❖ **COURSES AVAILABLE AND STUDENT INTAKE:** full detail of available course has been provided through college prospectus and college website. A few of them are given on page no. 13-14 of college prospectus 2024-25 bellow:



### PROSPECTUS - 2024-25

College website: [www.gcbilaspur.in](http://www.gcbilaspur.in)  
 e-mail: [principal@gcbilaspur@gmail.com](mailto:principal@gcbilaspur@gmail.com)  
 Phone: 01978-222417, Fax: 222417

Subject wise intake capacity in Under Graduate classes		
S. No.	R.A./B.C. Com./B.Sc./B.Voc.	Intake (students)
1	Economics	140
2	Education	80
3	English	80
4	Geography	140
5	Hindi	80
6	History	80
7	Maths	80
8	Music (Vocal)	80
9	Physical Education	80
10	Political Science	80
11	Public Administration	80
12	Sanskrit	80
13	Sociology	80
14	Tourism & Travel Management	80
15	Commerce	140
16	Business	80
17	Chemistry	140
18	Computer Science	80
19	Mathematics (B. A. & B. Sc.)	140
20	Physics	140
21	Zoology	80
22	B. Voc. Retail Management	40
23	B. Voc. Hospitality and Tourism	40

### Subject wise capacity in Post Graduate classes

S. No.	M.A. / M.Com. / M.Sc.	Intake
1	M.A. Economics	30
2	M.A. English	30
3	M.Sc. Chemistry	30
4	M.Sc. Mathematics	30
5	M.Sc. Physics	30

### Admission Details

#### (i) Programmes offered in the College

##### (a) Undergraduate Programmes

Courses	Syllabus
B.A.	Economics, English, Hindi, Sanskrit, Geography, Mathematics, Political Science, Sociology, History, Music (Vocal), JMC, Physical Education, Tour & Travel, Public Administration, Education
B.Sc.	Physics, Chemistry, Mathematics, Botany, Zoology, Computer Science
B.Com.	Commerce

##### (b) Postgraduate Programmes

Courses	Syllabus
M.A.	Economics & English
M.Sc.	Chemistry, Physics & Mathematics

13

## ❖ ELIGIBILITY CONDITION:

### Basis of admission

The admission of the above courses will be made strictly on the basis of marks obtained in the entrance test. Note: For Post Graduate classes the maximum age limit is 26 years for male candidates and 28 years for female candidates.

### Subjects detail of Post Graduate classes

#### Master in Commerce (M.Com)

Number of seats available: 30+1 (single child girl)

#### Course Structure

Course Code	Nature of Course	Title of the Course	Credits	Theory Contact Hours/ week			Marks		
				Lecture Hours Per week	Tutorial Hours Per week	Theory	Internal Assessment	Total Marks	
<b>1<sup>st</sup> Semester</b>									
MC101	DSC	Management Theories and Practices	4	4	1	80	20	100	
MC102	DSC	Business Environment	4	4	1	80	20	100	
MC103	DSC	Managerial Economics	4	4	1	80	20	100	
MC104	DSC	Statistical Analysis for Decision Making	4	4	1	80	20	100	
MC105	DSC	Income Tax Laws and Administration	4	4	1	80	20	100	
MC106	DSC	Corporate Legal Transactions	4	4	1	80	20	100	
<b>Total Credits and Marks (1<sup>st</sup> Sem.)</b>			24	24	6	480	120	600	
<b>2<sup>nd</sup> Semester</b>									
MC201	DSC	Corporate Financial Accounting	4	4	1	80	20	100	
MC202	DSC	Human Resource Management	4	4	1	80	20	100	
MC203	DSC	Corporate Finance and Public Sector	4	4	1	80	20	100	
MC204	DSC	Marketing Management	4	4	1	80	20	100	
MC205	DSC	Research Methodology and Data Science	4	4	1	80	20	100	
MC206	DSC	Corporate Governance & Business Ethics	4	4	1	80	20	100	
MC-GE-1	GE	General Management Behaviour and Development	4	4	1	80	20	100	
<b>Total Credits and Marks (2<sup>nd</sup> Semester)</b>			28	28	7	560	140	700	
<b>3<sup>rd</sup> Semester</b>									

- v) A candidate having a gap of one or more years in their studies will have to upload an affidavit explaining the reason.
- vi) A candidate disqualified/expelled/runtraced from other institution/University will not be admitted to any course during his/her disqualification period. (HPU Shimla ordinance 3.6)
- vii) The principal reserves the right to disallow or cancel any admission if conduct of the student has not been up to the mark during previous years.
- viii) One communication point for single girl child candidate is reserved in each subject DSC-I.

### Change of subject/combination/faculty & migration

The change of subject (DSC-II or DSC-III) is permissible in the first year within fifteen days of admission. A request for change will have to be made to the Principal on the prescribed forms available in the college office. After the recommendation of admission committee, change of DSC-II or DSC-III subject will be allowed only out of available subject combinations & seats in the subject.

### Migration

- a) A Candidate coming from Boards/Universities other than H.P. Board of school education/Himachal Pradesh University must produce Original Migration Certificate.
- b) Original migration certificate is to be uploaded with the HPU Shimla enrolment form.
- c) Candidate seeking migration from affiliated colleges of HPU Shimla shall have to apply on prescribed form.

### Admission Procedure

- a) Every candidate seeking admission to 1<sup>st</sup> Year has to apply on the prescribed online registration portal on [www.gcbilaspur.in](http://www.gcbilaspur.in)
- b) Candidate has to deposit the printout of the online admission form along with the photocopies of requisite documents to college authority before the due date.
- c) A candidate seeking admission should personally appear before the concerned admission committee on prescribed dates along with original documents.

### The admission form of B.A./B.Sc./B.Com in various programmes will be available online on the college website.

Since the no. of seats in each DSC-II or DSC-III is limited the admission will be made strictly on the basis of marks secured in 10+2 class. All the candidates are required to appear in person in centralized counselling on the dates allotted failing which their admission form will be rejected and the seat will be given to the next candidate in the merit. Once the subject (i.e. DSC-II) is allotted in centralized counselling it will not be changed as seats in each subject are fixed.

c) After the allotment of subject by the Centralized Counselling Committee, the admission form will be forwarded to the concerned subject committee which will finalize the admission of the student.

### Admission process R.A./B.Com/B.Sc. 2<sup>nd</sup> & 3<sup>rd</sup> Year

For admission to 2<sup>nd</sup> Year & 3<sup>rd</sup> Year on system will be applicable. The students of this college who have applied for 1<sup>st</sup> Year & 2<sup>nd</sup> Year will have to take admission to the 2<sup>nd</sup> year through online admission mode without waiting for one before the last date of admission. No candidate will be admitted in the college after the specified date of admission. Every candidate seeking admission to 2<sup>nd</sup> Year and 3<sup>rd</sup> Year shall apply online on [www.gcbilaspur.in](http://www.gcbilaspur.in) on the prescribed form available in the online registration portal.

### Admission Rules for Post Graduate Classes

There will be common entrance test conducted by Himachal Pradesh University Shimla as per notified schedule. The admission will be made on the basis of marks obtained in the entrance test. All the candidates seeking admission to M. A./M.Com./M. Sc. will have to apply to Himachal Pradesh University Shimla before last date specified. After the declaration of result of entrance test the candidates must present themselves for the verification of original documents on the counselling date. The list of selected candidates will be displayed on the notice board. Selected candidates will have to deposit their dues within the notified time failing which the admission will stand cancelled and the vacant seats will be allotted to the next in the merit list.

### Eligibility

M. A. (Economics, English), M. Com. & M. Sc. (Physics, Chemistry & Mathematics)

Bachelor degree with 48 credits in the subject in which admission is sought.

49

**HIGHER EDUCATION INSTITUTE SOCIETY (HEIS)**  
GOVERNMENT COLLEGE BILASPUR, HP - 174001  
College Website: [www.gcbilaspur.in](http://www.gcbilaspur.in)

Online applications are invited from eligible candidates for admission in the following Self-financed Courses for the session 2024-25 being run by Higher Education Institute Society (HEIS) of Government College Bilaspur, H.P.

Sr. No.	Name of Course	No. of Seats
1	Bachelor of Computer Applications (BCA)	60
2	Bachelor of Business Administration (BBA)	60
3	Bachelor of Tour & Travel Management (BTTM)	40
4	B.Sc. (Hon's) Biotechnology	30

1. Date of online registration and submission of Application form : From 09.05.2024 to 30.05.2024 (upto 12:00 PM)

2. Centralized Counseling : 31.05.2024 at 10:00 AM (Compulsory to attend for all applicants)

3. Display of Merit List : 31.05.2024 at 4:00 PM

4. Fee to be deposited : 31.05.2024 (4:00 PM) to 03.06.2024 (upto 12:00 PM)

5. Display of 2nd Meritlist : 05.06.2024 at 2:00 PM

6. Fee to be deposited : 05.06.2024 (2:00 PM) to 06.06.2024 (upto 12:00 PM)

7. Fee structure : As approved by Government of HP / HPU University

8. In addition, 10% seats will be reserved for EWS and one seat in every course for single girl child.

The detailed information is available on the college website [www.gcbilaspur.in](http://www.gcbilaspur.in).

**Dr. Surinder Singh**  
Member Secretary,  
G.C. Bilaspur, HP

**Dr. P. S. Khatwal**  
HEIS Chairperson-cum-Principal, HEIS  
G.C. Bilaspur, HP

No - EDN- GPGC-B(Uni.) 2/2011  
Office of the Principal  
Govt. College Bilaspur,  
Distt. Bilaspur (Himachal Pradesh), 174001

Dated. Bilaspur the July 13, 2024

**Admission Notice for PG Classes**

Online applications are invited for the admission in M.A. Economics & English, M.Com., M.Sc. Chemistry, Maths, Physics and PGDCA 1<sup>st</sup> semester and roll on admission in M.A. Economics, English, M.Com., M.Sc. Chemistry, Maths, and Physics 3<sup>rd</sup> semester for the session 2024-25. Interested candidates can apply through online mode on the college website: [www.gcbilaspur.in](http://www.gcbilaspur.in) as per the following schedule:

**Admission Schedule for M.A. Economics & English, M.Com., M.Sc. Chemistry, Maths, Physics and PGDCA 1<sup>st</sup> Semester**

Submission of Admission Forms (1 <sup>st</sup> semester)	July 15, 2024 to July 25, 2024
Counseling for 1 <sup>st</sup> Semester	July 29, 2024
Fee deposit	July 29, 2024 to July 31, 2024

**Roll on Admission 3<sup>rd</sup> Semester (for all PG Departments)**

Submission of Admission Forms & Fee	July 15, 2024 to July 25, 2024
Regular Teaching (PG Classes)	August 1, 2024

Note: Admission will be given to the candidates who appeared in Entrance Test conducted by Himachal Pradesh University Shimla (for 1<sup>st</sup> Semester only).

Note: Visit college website [www.gcbilaspur.in](http://www.gcbilaspur.in) for more information.

  
Principal  
Govt. College Bilaspur

Copy to:

1. HOD Economics, English, Commerce, Chemistry, Maths, Physics and Coordinator PGDCA for compliance.
2. In-charge computer cell to upload on the website for publicity.
3. Boys/ Girls Notice Boards.
4. Guard file.

  
Principal  
Govt. College Bilaspur

No. EDN. GC-BLP (Admn.)- 1/2024 - 2362 -2363  
Office of the Principal,  
Government College Bilaspur,  
District Bilaspur (H. P.) 174001

Dated the Bilaspur June 17, 2024

**Office Order**

In reference to the Letter No EDN-H(8)B(3)-2011-Adm. / Vacation Sch. Dated 12 June, 2024 issued from the Director of Higher Education Shimla, the institution will remain closed w.e.f 18-06-2024 to 12-07-2024 for summer vacation. Further, the submission of Admission form for the Academic Session 2024-25 will be made by the candidate during 03-06-2024 to 15-07-2024. In this context, all admission committees (except Self Financing Courses) are directed to verify the admission form of BA/BSc/BCom/ 1<sup>st</sup> year & B.Voc 1<sup>st</sup> Semester and approve only the admission form of BA/BSc/BCom/ 2<sup>nd</sup>, 3<sup>rd</sup> year & B.Voc 2<sup>nd</sup> and 3<sup>rd</sup> Semester and approve only the admission form of BA/BSc/BCom/ 5<sup>th</sup> Semester on daily basis. The admission committees have to extend all possible help in filling up admission form to the candidate interested to seek admission in the institution for the aforesaid academic session. All concerned to note and compliance.

All APs of PG Departments are requested to inform PG students of the Institution (through WhatsApp group) that the reading room of college library will remain open during summer vacation.

  
Principal  
Govt. College Bilaspur

Copy to:  
1. All APs/ Nodal Officer B.Voc. and DAs for compliance  
2. Guard file.

  
Principal  
Govt. College Bilaspur

No. EDN-GC-B-HEIS-(Admission)-2024... 19/

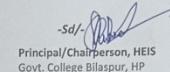
Office of the Chairperson,

Government College Bilaspur, HP

Dated: Bilaspur the 11/05/2024

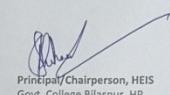
**OFFICE ORDER**

All the faculty members of BCA /BBA/B.Sc. Biotechnology & BTTM (SFC) are hereby directed to disseminate the information about the importance of Self-finance Courses in the public domain and particular to the candidates who intend to seek admission in the Self-finance Courses for the academic session 2024-25. Further, the faculty members have to extend all possible help to the candidate in admission process and verify the admission form on day-to-day basis and report to Coordinator and Member Secretary, HEIS. The admission process should be as per the rule and regulations issued from HP Government and HPU Shimla time to time.

  
-Sd/-  
Principal/Chairperson, HEIS  
Govt. College Bilaspur, HP

Copy to:

1. Dr. Surinder Singh, Member Secretary, HEIS to note and compliance
2. All Coordinators of SFC to note and compliance
3. All DA of SFC to note and compliance.

  
Principal/Chairperson, HEIS  
Govt. College Bilaspur, HP



## **ii) Pre admission counseling:** Pre Admission counseling Pre admission counselling of

UG/PG students was carried out on the day of documents verification. The students were apprised about the admission schedule, student intake, and eligibility conditions etc. The details are as below





बिलासपुर : राजकीय स्नातकोत्तर कालेज बिलासपुर में फ्रेशर औरिएंटेशन कार्यक्रम में मुख्यातिथि कांग्रेस पार्टी के राज्य वरिष्ठ महापाचव एवं पूर्व विधायक बंबर ठाकुर के साथ कालेज स्टॉफ व खिलाड़ी तथा विभिन्न गतिविधियों में सर्वोत्तम रहे विद्यार्थी सटीफिकेट दिखाते हुए। (रम सिंह)

## बिलासपुर कालेज में फ्रेशर औरिएंटेशन कार्यक्रम आयोजित



बिलासपुर : मुख्यातिथि बंबर ठाकुर कार्यक्रम को संबोधित करते हुए।

(रम सिंह)

### पूर्व विधायक ने की बतौर

### मुख्यातिथि शिरकत

बिलासपुर, 30 अगस्त (रम सिंह) : आज राजकीय स्नातकोत्तर कालेज बिलासपुर में 'फ्रेशर औरिएंटेशन' कार्यक्रम आयोजित किया गया, जिसमें कांग्रेस पार्टी के राज्य वरिष्ठ महापाचव बंबर ठाकुर ने बतौर मुख्यातिथि भाग लिया, जबकि कालेज के प्रिसोपल पी.एस. कट्टवाल ने कार्यक्रम की अध्यक्षता की। कालेज प्रिसोपल ने मुख्यातिथि को शांत, ठोपी

और स्मृतिविन्देश्वर सम्मानित किया। बंबर ठाकुर ने अपने सम्बोधन में कहा कि अच्छा शैक्षणिक वातावरण और अनुशासन इस कालेज की पहचान है।

इस अवसर पर बंबर ठाकुर ने कालेज की वार्षिक मैगजीन का विमोचन करते हुए कहा कि विभिन्न प्रकार की गतिविधियों में सर्वोत्तम रहने और इस कालेज का नाम ऊंचा करने वाले विद्यार्थियों के नाम इस मैगजीन में अंकित हैं, जो सभी के लिए गोरख की बात है।

बंबर ठाकुर ने कालेज के विद्यार्थियों का आह्वान किया कि वे

पौधारोपण करने और पौधों को जीवित रखने के मानवीय कार्य को करने के लिए आगे आएं, ताकि निरंतर विगड़ हो वयावरण के संतुलन को बनाया जा सके। इस अवसर पर बंबर ठाकुर ने अधिभावक व अध्यापक पर्सोसेएशन के लिए निर्मित किए गए 3 कैवितों का भी उद्घाटन किया।

इस अवसर पर कालेज के विद्यार्थियों ने सांस्कृतिक कार्यक्रम भी प्रस्तुत किए। अंत में मुख्यातिथि ने कालेज में विभिन्न गतिविधियों में सर्वोत्तम रहने वाले विद्यार्थियों को सटीफिकेट वितरित किए।

1. Naveen Borse  
2. DoriHema Devi Ti

*[Signature]*

*[Signature]*  
Pratap  
n i College