



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT P. G. COLLEGE BILASPUR, HIMACHAL PRADESH
Name of the head of the Institution		Dr. Vasundhara Rajan Bhardwaj
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01978-222417
Mobile no.		9418482020
Registered Email		principalgpgcbilaspur@gmail.com
Alternate Email		naacgcbilaspur@gmail.com
Address		Sector Kausrian Bilaspur Himachal Pradesh
City/Town		Bilaspur
State/UT		Himachal pradesh
Pincode		174001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Yamini Utreja			
Phone no/Alternate Phone no.		01978221178			
Mobile no.		9418191960			
Registered Email		yaminiutreja123@gmail.com			
Alternate Email		naacgcbilaspur@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://gcbilaspur.in/wp-content/uploads/2021/06/AOAR-2018-19.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://gcbilaspur.in/annual-calendar/			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	81.50	2004	16-Sep-2004	15-Sep-2009
2	B	2.43	2013	08-Jul-2013	07-Jul-2018
3	B	2.01	2019	01-Apr-2019	31-Mar-2024
6. Date of Establishment of IQAC			01-Jan-2004		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries		

IQAC		
Seven days program to celebrate	21-Sep-2019 7	150
Hosting North Zone Inter Varsity Women Handball Championship	19-Oct-2019 4	368
College level Seminar/Presentation on food, culture, tourism, brief history and language of Kerala organized by EBSB club	29-Feb-2020 1	200
6 days remote FDP on Libre Office Suite Writer and Calc	27-Apr-2020 6	24
State level Online Webinar on Flora & Fauna of Kerala State organized by EBSB Club	30-May-2020 1	80
National Webinar on Jal Shakti Abhiyan: Water & Environment organized by EBSB Club	05-Jun-2020 1	100
National Environmental Quiz on World Environment Day organized by Department of Zoology	05-Jun-2020 1	154
National level Quiz on General Awareness: Income Tax organized by Department of Commerce	07-Jun-2020 1	240
International Yoga Day celebration organized by NCC Army wing and EBSB club	21-Jun-2020 1	63
State level Quiz Contest organized by Rovers & Rangers unit	29-Jun-2020 1	195
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GOVT COLLEGE BILASPUR, DEPARTMENT OF ZOOLOGY	CENTRAL	National Mission on Himalayan Studies (NMHS)	2019 1095	2178800
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
The Institution has organized National Webinar Jal Shakti Abhiyan: Water Environment with the aim to promote the sharing of ideas, experience and expertise in water purification and technology. In addition to this, Institution has also organized state level webinar and college level seminars for stakeholders.	
CCTV Cameras have been commissioned throughout the campus for creating a safe and harmonious atmosphere for the students and the stake holders. Upgradation of two class rooms into SMART class rooms to boost ICT enabled teaching.	
The Institution has hosted North Zone InterUniversity Women Handball Championship in October 2019 for second time in last three years.	
To foster the spirit of Ek Bharat Shreshtha Bharat (EBSB) program started by MHRD, the Institution has organized different activities throughout the year to promote the culture and customs of our paired state Kerala.	
The extracurricular socially proactive activities were conducted through NCC, NSS, Rovers and Rangers, Red Ribbon Club and Eco Club to foster the required consciousness among the students as well as the society. To promote and spread the awareness regarding importance of tourism, a seven day program was organised by the department of BTM and B.Voc.	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes

To enhance ICT/IT infrastructure in Campus.	Two class rooms were upgraded into SMART class rooms to boost ICT enabled teaching. Nine computers along with printers were purchased and distributed to different departments of the college and now each department of our Institution is IT enriched.
To promote sports related activities	The Institution has hosted North Zone InterUniversity Women Handball Championship in October 2019 for second time in last three years. The college has also organized intra-college, intercollege sports competition and sports camp for students.
To organize extension and outreach programmes	The extracurricular socially proactive activities were conducted through NCC, NSS, Rovers and Rangers, Red Ribbon Club and Eco Club to foster the required consciousness among the students as well as the society. To foster the spirit of Ek Bharat Shreshtha Bharat (EBSB) program started by MHRD, the Institution has organized different activities throughout the year to promote the culture and customs of our paired state Kerala. To promote and spread the awareness regarding importance of tourism, a seven day program was organised by the department of BTM and B.Voc.
For creating a safe and harmonious atmosphere in campus.	CCTV Cameras have been commissioned throughout the campus for creating a safe and harmonious atmosphere for the students and the stake holders.
To organize seminars for stakeholders.	The Institution has organized National Webinar Jal Shakti Abhiyan: Water Environment with the aim to promote the sharing of ideas, experience and expertise in water purification and technology. In addition to this, Institution has also organized state level webinar and college level seminars for stakeholders.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
College Advisory Council	20-Jul-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to	No
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assess the functioning ?	
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	13-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>MIS is used to reduce time for action. Department of Higher education headed by Secretary Education and Directorate of Higher Education are the apex bodies wherefrom policies, programmes and directions pertaining to education are issued and institute implements them accordingly. In this regard, emails and notifications are received from govt. level, secretariat level and Directorate of Higher Education on principalgpgcbilaspur@gmail.com and circulated among the college staff council and advisory committee by notices and whatsapp (Bilaspur College) group. Also the emails are sent to related individual. The Management information system is widely used in the overall functioning of the institution in the areas such as • administrative process, students admissions, students records, examination etc. • Salary structure of the employees • service books, Leave for staff etc • Income tax report • Arrears • Students registration • Students detail • Fee detail • Hostel detail • Admission slip generation • Subjects opted by students • Attendance • Examination • Continuous Comprehensive Assessment • Report cards • Library management system • Electronics display board • College web portal</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The key to the effective implementation of the University prescribed curriculum

is efficient planning. For effective curriculum delivery and documentation, the institution has a well-planned mechanism. The designing, revision and upgradation of the curriculum is done by Board of Studies of various academic departments at the university level keeping in view the needs and aspirations of the students. In accordance with the academic calendar issued by the affiliating university, curricular, cocurricular and extra-curricular activities are organised in the institution. To impart quality education, time table is framed for the courses to be taught in the college at the commencement of each session. It follows structured and well-planned techniques for effective delivery of the curriculum. Regular departmental meetings with the respective heads are held to discuss action plans for smooth and productive teaching. Every faculty member is assigned the classes and courses to be taught by him in the time table which is displayed in the classrooms and notice boards. The time plan for the dissemination of the courses is shared with the students and adhered to by the teachers, so that the students are able to gauge with a degree of clarity, what portion of the curriculum will be delivered within the stipulated time frame. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations, smart boards and audio-visual support are all available to make the delivery of the curriculum enabling and interesting for the students. In most of the departments, extra efforts are done by the teachers for holding special classes in order to make the curriculum delivery more holistic and effective. Tutorials are held with mentoring and participative learning is encouraged. Internal assessment is done transparently with examined scripts of house examinations which are also shown to the students. Taking into consideration the difficult topography and demographic variations of the state, the semester system which was introduced with the implementation of RUSA in 2013-14 has been scrapped with the restoration of annual system for UG classes i.e. B.A. B.Sc. and B.Com. from the academic session 2018-19.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Travel and Tourism Management	05/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BVoc	Hospitality & Tourism	97
BVoc	Retail Management	104
BBA	BBA	46
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The feedback is collected from stakeholders formally. Formal feedback is collected on various aspects of teaching and shared with the staff council. The overall development of the institution is analysed through the periodic review meetings of IQAC and College Advisory Committee with the Principal. The feedback so obtained is utilized for quality enhancement and improving overall efficiency of the institution. Observations on general trends are also made. A self-appraisal report is prepared by each teacher every year which is submitted to principal and higher authorities. The Principal intervenes and addresses possible areas of improvement. The principal also evaluates these with each teacher, motivating her/him to look at specific areas where growth is needed. In addition, informal feedback is collected through college and department Alumni Associations. All feedback is taken and analysed to improve academic outcomes. Efforts are made to motivate parents to give feedback on the College especially during PTA meetings. Evaluation of all college programmes with the respective stake-holders is conducted by holding CSCA meetings from time to time. Their feedback is considered in priority and necessary actions are taken in the best possible manner. Similarly, a feedback is taken with the out-going Students before they leave college. The feedback results have shown a marked improvement over the years.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled

MCom	Commerce	30	59	30
BSc	Biotechnology	30	20	13
BTTM	Tourism Studies	40	32	32
BCA	Computer Science	50	80	50
BBA	Management	50	58	46
BVoc	Hospitality & Tourism	45	45	45
BVoc	Retail Management	45	45	45
BCom	Commerce	141	166	141
BSc	Science	660	488	461
BA	Arts	1100	565	517
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3138	135	47	Nil	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
61	61	5	Nil	3	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Government College Bilaspur has a well defined mentoring system for bridging up the gap between the teachers and the students. Each teacher is assigned about 60 students. The mentoring classes are aimed at developing holistic development of the students. Apart from academic problems, the mentors also discuss issues related to values, psychological problems, personal problems faced by the students. The mentor plays the role of an adviser, counselor, psychological – focusing on every aspect of a child development. The focus also remain on inculcating moral values among the youth. The young minds are trained to face problems with a positive attitude. With every problem comes a solution is the approach of the mentors. Economically backward students are also identified during the classes. Government College Bilaspur has various scholarships to financially support such students and they are encouraged to pursue their studies. Apart from this our college has a separate career and counseling cell which regularly arranges lectures for students to guide and motivate them about various career options through social awareness programs. The NSS and NCC unit of the college also plays a key role in mentoring the students by inviting special guests and spreading awareness about contemporary issues.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3273	61	1:54

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
66	61	5	1	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nil	NIL
2020	NIL	Nil	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BTTM	BTTM	6th Semester	05/09/2020	08/12/2020
BBA	BBA	6th Semester	29/08/2020	31/10/2020
BCA	BCA	6th Semester	05/09/2020	06/11/2020
BSc	BSc	6th Semester	01/09/2020	15/10/2020
BCom	BCom	6th Semester	01/09/2020	15/10/2020
BA	BA	6th Semester	01/09/2020	15/10/2020
BVoc	BVoc	6th Semester	21/08/2020	21/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Govt. College Bilaspur is affiliated to HPU therefore the norms set up by the University for evaluating the students are followed. For the courses without practical 30 marks are for IA which is further divided as-5 marks for attendance,15 marks for MTT and 10 marks for tests/assignments/seminars etc. For programmes with practical subjects the IA is of 30 marks (5 marks for attendance,15 marks for MTT and 10 marks for tests/assignments/seminars etc),20 marks for practical and a theory paper of 50 marks. A special house exam committee is constituted in college for smooth, fair and transparent conduct of house exams which are set up on the same pattern of final exams conducted by HPU after covering 75 syllabus. The question papers are set from previous years university papers. At the beginning of the new session the students are clearly instructed about the importance and sanctity of IA and how they to have to work in that direction. There is complete transparency in IA as students are shown

their answer sheets in the class. For attendance the students need to fulfil 75 criteria, failing, they no longer remain regular students. For absence in the class they have to get there leave sanctioned and in case of 10 consecutive absents they have to seek re-admission .In case there name is struck off twice, they no longer remain the students of college. IA is strictly prepared according to HPU guidelines.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared well in advance at the beginning of the session every year keeping in mind the schedule of HPU. It contains information regarding admission procedure, display of merit lists ,number of teaching days, information related to extra-curricular activities, tentative dates of youth festivals, fresher’s and farewell parties ,celebration of special days like Environment day, tentative date of house exams and final examinations, dates for filling up scholarships available in college, information related to various societies and committees in college ,members of various s committees and hostel related information. Besides these the NSS, NCC, Rover Ranger volunteers and cadets are informed from time to time as and when notified by government. House exams are conducted after covering 75 syllabus. Final examinations are conducted strictly according to HPU guidelines. For the session2019-20, final exams were conducted only for sixth semester exams, first and second year students were promoted on the basis of IA, due to pandemic. For extra curricular activities the college follows the HPU calendar and GC Bilaspur participates in a number of inter college activities. Annual prize distribution function is held every year few days ahead of final examinations to honour the meritorious students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gcbilaspur.in/wp-content/uploads/2021/07/Program-Course-Outcome.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BSc Biotech	BSc	Biotech	14	13	92.6
BTTM	BTTM	Nill	20	17	85
BBA	BBA	Nill	41	38	92.7
BCA	BCA	Nill	44	36	81.8
BA	BA	Nill	271	221	81.6
BSc	BSc	Nill	331	208	62.8
BCom	BCom	Nill	114	89	78.1

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gcbilaspur.in/wp-content/uploads/2021/08/SSS-2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	NATIONAL MISSION ON HIMALAYAN STUDIES (NMHS)	3990160	2178800
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Webinar on Jal Shakti Abhiyan: Water and Environment	Department of Chemistry Ek Bharat Shreshtha Bharat (EBSB) Club	05/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BOTANY	1	Nil
International	ENGLISH	1	Nil
International	COMMERCE	2	Nil
National	BCA	1	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Impact of Awareness of Customer Bank Staff Behaviour on the Growth of Himachal Pradesh Gramin Bank: Stastical Analysis	Sanju Bala	Tathapi	2020	Nil	Career Point University, Kota, Rajasthan	Nil
Marketing Mix Strategies for Rural Markets In India	Basu Garg	International Journal of Research in Commerce Economics and Management	2020	Nil	Govt. College Bilaspur (H.P)	Nil
Rural Marketing Prospects and Challenges In India	Basu Garg	International Journal of Research in Computer Application and Management	2020	Nil	Govt. College Bilaspur (H.P)	Nil
Kanthapura-A pragmatic approach of Indian Culture and Valour	Hem Lata Sharma	LangLit	2019	Nil	Govt. College Bilaspur (H.P)	Nil
Wild Edible	Sanjeev Kumar	J.Biol. Chem. Chron	2019	Nil	Govt. College	Nil

Plants Consumed by Rural Communities in District Bilaspur (H.P.), India	.				Bilaspur (H.P)	
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Kanthapura-A pragmatic approach of Indian Culture and Valour	Hem Lata Sharma	LangLit	2019	Nil	Nil	Govt. College Bilaspur (H.P)
Wild Edible Plants Consumed by Rural Communities in District Bilaspur (H.P.), India	Sanjeev Kumar	J.Biol. Chem.Chron .	2019	Nil	Nil	Govt. College Bilaspur (H.P)
Rural Marketing Prospectus and Challenges In India	Basu Garg	International Journal of Research in Computer Application and Management	2020	Nil	Nil	Govt. College Bilaspur (H.P)
Marketing Mix Strategies for Rural Markets In India	Basu Garg	International Journal of Research in Commerce Economics and Management	2020	Nil	Nil	Govt. College Bilaspur (H.P)
Impact of Awareness	Sanju Bala	Tathapi	2020	Nil	Nil	Career Point University,

of Customer Bank Staff Behaviour on the Growth of Himachal Pradesh Gramin Bank: Stastical Analysis						Kota, Rajasthan
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	11	26	14	13
Presented papers	5	5	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
APARAJITA	NCC ARMY WING -AMAR UJALA	3	20
NATIONAL VOTERS DAY AND STATEHOOD DAY	NCC ARMY WING -DISTRICT ADMINISTRATION	3	20
DISTRICT LEVEL COMPITION	NCC ARMY WING -NEHRU YUVA KENDRA	10	20
POSHANMAH	NCC ARMY WING -SOCIAL WELFARE DEPARTMENT	5	19
BLOOD DONATION CAMP	NCC ARMY WING- ROTRICLUB ,VYAS RAKTDATA SMITI	2	1
DRUG ABUSE AWARENESS AND PREVENTION	NCC ARMY WING -NAGAR SUDHARSABHA ,BITIYA FOUNDATION, ARDHNARISHWARSAMAJ	2	30
BE EDUCATED ABOUT HIV	NCC ARMY WING- HEALTH DEPARTMENT	5	25
REPUBLIC DAY PARADE	NCC ARMY WING- DISTRICT ADMINISTRATION BILASPUR	1	19

TREE PLANTATION	NCC ARMY WING- DISTRICT FOREST OFFICE BILASPUR	1	11
MEGA MOCK DRILL	NCC ARMY WING- DISTRICT ADMINISTRATION BILASPUR	1	20
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Red Cross Fair	Appreciation Award	District Red Cross Society Bilaspur	17
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
FOOT POLICING	GC BILASPUR/2HP BNNCCMANDI	ANTI POLLUTION DRIVE RALLY	2	25
FIT INDIA	GC BILASPUR/2HP BNNCCMANDI	PLEDGE AND FIT INDIAPLOGING RUN	3	80
FOOT POLICING	GC BILASPUR/2HP BNNCCMANDI	DRUG ABUSE AWARENESS AND PREVENTION	2	30
MEGA POLLUTION PAKWADA	GC BILASPUR/2HP BNNCCMANDI	POLLUTION AWARENESS	2	30
AWARENESS RALLY	GC BILASPUR/2HP BNNCCMANDI	WORLD POPULATION DAY	2	26
AWARENESS RALLY	GC BILASPUR/2HP BNNCCMANDI	TREE PLANTATION RALLY	2	25
DAY CELEBRATION	GC BILASPUR/2HP BNNCCMANDI	INTERNATIONAL YOUTH DAY	5	32
SWACHHTA ABHIYAN	GC BILASPUR/2HP BNNCCMANDI	SWACHHTA IN CAMPUS	3	80
FOOT POLICING	GC BILASPUR/2HP BNNCCMANDI	POLLUTION CONTROL AND BANNING OF POLYTHENE RALLY	2	25

SWACHHTA HI SEVA	GC BILASPUR/2HP BNNCCMANDI	PLASTIC WASTE FREE CAMPAIGN	2	30
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
On the Job Training	On the Job Training	Hotel Himlayan Heights Manali (H.P) 175143 Contact Details: Email ID : crownhospitality2018@gmail.com Ph: 01978 284112	16/01/2020	17/03/2020	3
On the Job Training	On the Job Training	Hotel R. Maidens Kasuali (H.P) 173204 Contact Details: Email ID : rmaidenskasauli@gmail.com Ph: 01246201217	19/01/2020	17/03/2020	4
On the Job Training	On the Job Training	Hotel Royal Tulip, Kufri (H.P) 171012 Contact Details: Email Address: reservations.southasia@goldentulip.com Ph:	31/12/2019	17/03/2020	4

		01772648888			
On the Job Training	On the Job Training	DNR PRIDE HOTEL Amritsar (PB) 143001 Contact Details: Email Id: booking@dnrhoteles.com Ph: 07717221177	17/01/2020	17/03/2020	12
On the Job Training	On the Job Training	Hotel Panchwati, Bilaspur, NH21, Chandigarh-Manali highway, Bilaspur 174001 India Contact Details: Email ID : hotelpanchwati@gmail.com Ph: 919459008191	01/12/2019	30/12/2019	4
On the Job Training	On the Job Training	Hotel Purnam Residency, 3rd Floor, Purnam The Mall, Main Market Rd, Cinema Colony, Kosrian Sector, Bilaspur, Himachal Pradesh 174001 Contact Details: Email ID : ajayhanda.com@gmail.com Ph: 8219880112	01/12/2019	30/12/2019	11
On the Job Training	On the Job Training	Hotel Hill Top, Swarghat, Distt. Bilaspur (H.P.) - 174011 Contact Details:	01/12/2019	30/12/2019	6

		Email ID : s warghat@hptd c.in Ph: 01978 284112			
On the Job Training	On the Job Training	Hotel Baghal, Darlaghat, Distt. Solan (HP) - 171102 Contact Details: Email ID : d arlaghat@hpt dc.in Ph: 01796- 248116	01/12/2019	30/12/2019	8
On the Job Training	On the Job Training	Hotel Sagar View Bilaspur HP-174001 Contact Details: Email Address: sag arviewhotel@ yahoo.co.in, sagarview95@ ymail.com, s agarview95@g mail.com Ph: 91-98170-893 29, 91-94184 -63095, 91-7 0182-19375	01/12/2019	30/12/2019	5
On the Job Training	On the Job Training	The Lake View Bilaspur, HP-174001 Contact Details: Email Id: bi laspur@hptdc .in Ph: 01978 222 838	01/12/2019	30/12/2019	7

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1444153	1444153

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	31441	4555672	226	95465	31667	4651137
Reference Books	4170	420423	Nil	Nil	4170	420423
Journals	13	106205	Nil	23690	13	129895
Library Automation	1	30000	Nil	Nil	1	30000
Digital Database	1	33900	Nil	5900	1	39800
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-
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		is developed	content
NIL	NIL	NIL	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	113	5	142	5	5	8	21	4	0
Added	0	0	9	0	0	0	9	0	0
Total	113	5	151	5	5	8	30	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
7178709.88	6091653	1579554	1443534.31

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Government agencies provide/sanction funds for maintenance of campus infrastructure (physical and academic support facilities). The college Advisory Committee and Project Monitoring Unit decide about the construction, renovation and purchases (instruments/computers/equipments) which are required for the college infrastructure. A detailed project report is prepared by the authorized agency such as HPPWD etc. and the same is forwarded for the approval of the Higher Authorities (Secretary Education to the Government of Himachal Pradesh). The purchases are made from the Government Agencies / rate contracts / Quotations. (www.gcbilaspur.in)</p> <p style="text-align: center;">http://gcbilaspur.in/wp-content/uploads/2020/03/Procedures-and-policies.jpg</p>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nirmal Excellence Award for women and	12	25320

	PTA		
Financial Support from Other Sources			
a) National	Post Matric Scholarship Scheme For OBC, SC, ST, IRDP, E.W. Students of HP, Kalpna Chawla Chatravirti Yojna, Central Sector Scheme of Scholarship for College University Students, Post Metric Scholar for Student with Disability Minorities	180	Nil
b) International	NIL	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	24/09/2019	118	Deptt. of Biotechnology GC Bilaspur
Personal Counselling and Mentoring	27/09/2019	100	B.Voc. Department
Yoga	21/06/2020	63	2 HP Bn NCC Mandi Unit and EBSB Club GC Bilaspur
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Industrial Visit to Ecomoceana Technologies Pvt. Ltd. Mohali	Nil	49	Nil	Nil
2019	Industrial Visit to CS Soft Solutions	Nil	49	Nil	Nil

	(I) Pvt. Ltd. Mohali				
2019	Industrial Visit to ITC Ltd. Kapurthala	Nil	46	Nil	Nil
2019	Career Guidance & Placement	Nil	250	Nil	Nil
2019	Career Guidance & Placement	Nil	100	Nil	Nil
2020	Career Guidance & Placement	Nil	150	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	11

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Com.	Commerce	GC Bilaspur H.P.	M.Com.
2019	8	B.A.	Arts	GC Bilaspur H.P.	M.A. Economics
2019	1	B.Sc.	Physics	MLSM College Sundernagar	M.Sc. Physics
2019	1	B.Sc.	Chemistry	Baddi University of Emerging Sciences and Technology	M.Sc. Chemistry

2019	1	B.Sc.	Chemistry	Himachal Pradesh University Shimla	M.Sc. Chemistry
2019	1	B.Sc.	Chemistry	MLSM College Sundernagar	M.Sc. Chemistry
2019	1	B.Sc.	Chemistry	SVGC Ghumarwin	M.Sc. Chemistry
2019	1	B.Sc.	Mathematics	Khalsa College Amritsar	M.Sc. Mathematics
2019	1	B.Sc.	Mathematics	SGTB Khalsa College Shri Anandpur Sahib	M.Sc. Mathematics
2019	2	B.Sc.	Physics	SVGC Ghumarwin	M.Sc. Physics
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Coaching camp of HPU Women Kabaddi team before participation in "Khelo India" University Games	Inter- University	12
Coaching camp of HPU Women Kabaddi team before participation in All India Inter-varsity Tournament	Inter- University	12
Coaching camp of HPU Women Kabaddi team before participation in North-Zone Inter-varsity Tournament	Inter- University	12
Coaching camp of HPU Women Handball team before participation in All- India Inter-varsity Tournament	Inter- University	16
North- Zone Inter University Women Handball Tournament	Inter- University	368

Coaching camp of HPU Women Handball team before participation in North-Zone Inter-varsity Tournament	Inter- University	16
HPU Inter-College Women Handball Tournament	Inter-College	72
Annual Athletic Meet	Intra-College	78
Intra College Competition by B.Voc. Deptt.	Intra-College	100
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal	International	2	Nil	547	Shalini Thakur
2020	Gold Medal	National	13	Nil	547, 536, 331, 1706, 719, 075, 549, 039, 1706, 719, 075, 549, 039	Miss Shalini Thakur, Miss Shivani Devi, Miss Priyanka Verma, Miss Nidhi Sharma, Miss Sushma, Miss Sakshi Sharma, Miss Shilpa, Miss Sakshi, Miss Nidhi Sharma, Miss Sushma, Miss Sakshi Sharma, Miss Shilpa, Miss Sakshi
2019	Silver Medal	National	3	Nil	547, 13, 536	Miss Shalini Thakur,

						Miss Jyoti Devi, Miss Shivani Devi
2019	Bronze medal	National	2	Nill	552, 549	Miss Anju, Miss Shilpa
2020	Silver Medal	National	3	Nill	547, 13, 470180323	Miss Shalini Thakur, Miss Jyoti Devi Miss Shivani Devi
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

CSCA works in tandem with the college authorities. Participation of the students through CSCA is encouraged. Different activities and events such as Swachhta Drive, Voter Awareness Camps, Prize Distribution Function etc. are organized effectively by associating with the CSCA. Regular meetings are held with CSCA members and in the year 2019-20 two meetings were held to discuss various issues. The decisions taken are effectively implemented. To explore the talent and encourage the students to participate actively in cultural competitions, CSCA of college organized CSCA function TARANG-2019.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni association of the college was established in the year 1999 under the name of of Old Students Association, Government College Bilaspur (H.P.). The principal of the college is pattern of the association. Association is having a working executive committee which works under the chairmanship of president. The term of the executive committee is for two years. The aim of the Alumni Association is to promote friendship among old students of the college and to cooperate with the college administration for the betterment of the college. It also undertakes social welfare activities like organising health camps, blood donation camps etc. It also provides financial assistance to deserving and needy students of the college.

5.4.2 – No. of enrolled Alumni:

385

5.4.3 – Alumni contribution during the year (in Rupees) :

3400

5.4.4 – Meetings/activities organized by Alumni Association :

Number of OSA meetings during 2019-20: 03 In the OSA executive committee meeting held on dated 08/11/2019 decision to make new members was made. Secondly, it was decided that the General House/Annual Function of OSA will be held on 08/12/2019. Follow up meeting regarding this was fixed on 18/11/2019. In the follow up meeting held on 18/11/2019, the venue for Annual General House meeting of OSA was decided and all the respected members were humbly requested

to attend the same. In the OSA executive committee meeting held on dated 09/12/2019, decision to postpone the Annual General House meeting of OSA was taken and it was decided that AGM will be held 15 days prior to the annual function of the College.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. On yearly basis: The Govt. College Bilaspur has democratic and decentralized system of management. Under the dynamic leadership of the Principal, college delegates authority to various administrative and academic management. It is pertinent to write here that there are various important academic and non-academic committees such as UGC Committee, IQAC, RUSA Cell, Career and Counselling Cell, Library committee, Time Table Committee, House Examination committee, Discipline Committee, Purchase Committee, Campus Beautification Committee, Prospectus Committee, Scholarship Committee, Sports Committee, Anti Ragging Cell, Disaster Management Committee, Medical Aid Committee and Hostel Committee etc. which assist to accomplish the given task in a time bond manner. Each committee is headed by a convener and works as a team for the respective tasks assigned to them. The administrative staff of the college also assists the Principal in routine tasks of the college. The personal interaction of the Principal with various stakeholders: the faculty, the non-teaching staff, the students, the guardians help in smooth running of affairs the institution. The CSCA of the college is also involved in planning and execution of various plans of the college. 2. During Events: Principal constitutes different committees for the proper functioning of the event. In this regard, event coordinator distributes work to conveners of different committees and then conveners to members. Non-teaching staff members are also included in the committees and each committee is provided with some volunteers from NCC, NSS, Scout and Guide and B.Voc. The conveners and in-charges of various committees have complete freedom to plan their work and execute the same accordingly.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	1. The college administration plans optimum utilization of available human resources by effectively deploying the administrative and service staff. 2. Institution ties up with the different agencies/bodies to give training to students. In B.Voc., two courses are running viz. (i) Hospitality and tourism (ii) Retail Management, under which 101 106 students respectively were deputed to different cities on job training programme. In BTM, 16 students had attended one month job training in different cities. From BCA, two faculty members and 49 students had visited Ecomoceana Technologies

Pvt.Ltd. in Punjab on industrial visit during the session. From BBA, 46 students along with faculty members visited ITC Ltd. Kapurthala, Punjab during the session. 3. Different awareness activities, regarding eco-friendly campus, performed by NCC, NSS, Rover Rangers and different clubs running in the college. 4. One teaching and three non - teaching staff member joined the college for the smooth conduct of office working, during the session.

Library, ICT and Physical Infrastructure / Instrumentation

1. Library stores the most recent books, periodicals, journals, magazines, text books and reference books. It is equipped with INFLIBNET facility for free e-books/e-journals and a book bank for the needy students. 107 and 119 new books are added in main library and self financing (HEIS) library respectively, during session 2019-20. Besides this, each department has their departmental library. 2. During 2019-20, 9 new computers along with UPS and Printer are purchased and 26 CCTV cameras are installed. 3. Two classrooms are upgraded into smart classrooms during the session.

Research and Development

College encourages faculty members to write, publish their research papers and participate in National/International workshops, seminars and conferences to exchange their thoughts/views. In this regard, 51 faculty members have attended seminars/conferences in State/National/International level during 2019-20. Ten faculty members have presented their paper in international and national level seminars. Mr. Sanjeev Kumar, Associate Professor, Department of Botany, has published his paper in J. Biol. Chem. Chron. 2019,5(2), 01-11.

Examination and Evaluation

1. The college follows the academic calendar as per HPU guidelines and unit tests, mid term examinations and term end examinations are conducted accordingly. 2. Students are exposed to activities such as seminars, project works, workshops, study tours, project works and reports. 3. Teaching strategies and scheme of examination are prepared by every faculty member for the year in accordance with university. 4. Academic coordinators

prepare schedule for internal examination and displays it on the notice board. 5. Field visits, study tours and industrial visits are organized. 6. Smooth implementation of CBCS system in the college in 2019-20. 7. CCA is given to every student in each course by the course teacher and filled on university portal within the time limit provided by the H.P. University.

Teaching and Learning

1. Well qualified and experienced faculty. Almost 90 faculty is recruited by HPPSC. 2. Faculty members make use of ICT and other teaching aids for effective teaching and learning. 3. Two way teaching learning methods are used by teachers. 4. Departments where practical are the part of the subject have well equipped laboratories. 5. Seminars, workshops, invited talks, special lectures, presentations, inter-disciplinary academic activities, tutorials and field excursions trips are organized regularly for the solid understanding of the subject. 6. Students and teachers make use of well stocked library and internet facilities for effective teaching and learning.

Curriculum Development

Himachal Pradesh University follows the curriculum framed by UGC. 20 percent of the curriculum can be modified by Himachal Pradesh University. Since college is affiliated to H.P. University, it adopts the curriculum framed by the University. Academic coordinators of the college also contribute by giving their valuable suggestions.

Industry Interaction / Collaboration

1. To organize Career Fair for student placements in which participation of various business organizations is ensured. Lectures are organized especially for Commerce students where speakers are invited from industries. 2. During 2019-20, 46 students along with two staff members from BBA department had an industrial visit to ITC Ltd. Kapurthala, Punjab for which Rs.80000 has been provided to them. 3. From BCA, two faculty members and 49 students had an industrial visit to Ecomoceana Technologies Pvt.Ltd. in Punjab with financial assistance of Rs. 80000, during the session. 4. NSS unit in Collaboration with Forest Department of Govt. of H.P. organized a tree

	<p>plantation campaign. 5. NCC- in collaboration with Indian Naval Unit organized different events. 6. Red Ribbon Club- City Hospital Bilaspur.</p>
Admission of Students	<p>1. Offline admission process was followed by the college. Prospectus of the college was student friendly. 2. Prospectus was to be printed before the date of admission. Admission process was totally according to the HP University calendar. Admission form was also attached with the prospectus. Prospectus provided complete information to the students about the courses, fee structure, rules and regulations of the college and different annual administrative committees for the session 2019-20. 3. Student guidance committee was to be constituted to guide the new freshmen students. 4. Stream wise committees were to be constituted and displayed on the notice board so that new comers feel it easy to approach the required admission committee.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>1. In strengthening administration and management in higher education our college implements e-governance in planning and development. In this regard, e-mails and notifications are received from govt. level, secretariat level and Directorate of Higher Education on principalgpgcbilaspur@gmail.com and circulated among the college staff council and advisory committee by notices and whatsapp (GC Blp Official) group created on dated 19th Jan. 2018 and 68 teaching and non-teaching members are there in the group. 2. e-mails are sent to related individual. 3. Website is updated regularly.</p>
Administration	<p>Biometric attendance of teaching and non-teaching staff members.</p>
Finance and Accounts	<p>1. There is transparency in finance and accounts as the Directorate of Treasuries has undertaken several steps to increase the efficiency and effectiveness of service delivery of Treasuries across the state of H.P. These include development and deployment of various application software like online Treasury</p>

	Information System (OLTIS), e-salary, e-vitran, e-pension, e-NPS etc. 2. The salary of the staff and other remunerations to the staff are to be given online and through cheque.
Student Admission and Support	1. Student admissions are through offline process but student support/scholarships are given by online process. 2. All activities and achievements are provided on the college website.
Examination	1. CCA and practical examination marks filled through HPU website. 2. Individual Student Login IDs. Date sheet, admit cards and mark sheet/results of students on HPU website. 3. Examination forms are to be submitted online by the students and e-challans are to be generated. The examination fee is deposited online or in banks by the student itself.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	nil	nil	nil	Nil
2019	nil	nil	nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	6 days Remote Faculty Development Program on Libre Office Suite Writer Calc	NA	27/04/2020	02/05/2020	24	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher

Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Online refresher course in Chemistry on SWAYAM portal	2	01/09/2019	31/12/2019	122
Refresher course in Commerce and Management at HRDC-HPU Shimla	2	04/11/2019	16/11/2019	13
Refresher course in Social Science at HRDC-HPU Shimla	1	18/11/2019	30/11/2019	13
Refresher course in Recent Trends in Chemistry and Biology at UGC-HRDC-University of North Bengal, Darjeeling West Bengal	1	20/08/2019	02/09/2019	14
Refresher course in ICT (ID) at HRDC-HPU Shimla	2	02/03/2020	14/03/2020	13
Induction Training Programme at SCERT Solan H.P.	1	15/07/2019	27/07/2019	13
Training of Master Trainers for the Census of India 2021-Phase-I at HIPA, Fairlawn, Shimla, H.P.	1	18/11/2019	23/11/2019	6
COVID-19 Training for NCC cadets at Deptt. of Personal Training online	1	08/04/2020	08/04/2020	1
Online FDP on "environmental	1	27/05/2020	01/06/2020	6

impacts of COVID-19 Pandemic: Challenges and Future Research" organized by Guru Gobind Singh Indraprastha University				
Online FDP on "LibreOffice Suite Writer Calc" organized by GC Bilaspur in association with Spoken Tutorial, IIT Bombay	24	27/04/2020	02/05/2020	6
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	1	Nil	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GIS, Medical reimbursement, LTC at the age of 56 years, Gratuity, GPF and Pension upto 2003, NPS, Maternity Leave (180 days)/Paternity Leave (15 days).	GIS, Medical reimbursement, LTC at the age of 56 years, Gratuity, NPS, Pension, Maternity Leave (180 days)/Paternity Leave (15 days).	Scholarships sponsored by state/centre govt., concessional bus pass scheme by HRTC, educational tours, industrial training, State govt. Financial aid for skill development programmes, exemption of tuition fee for bonafide girl students. Wi-fi facility, sanitary napkin scheme for girl students, hostel facility for girls and boys, IGNOU, NCC, NSS, sports hostels and coaching facility by centre and state govts., Gymnasium, Rangers and Rovers, career counselling cell, book bank for needy students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute has conducted Internal/External Financial Audit time to time. The

bursar of the college looks after the financial matters and provides necessary guidance while making purchases and financial transactions. External Financial audit has to be done in March - April 2019 by AG Office Shimla (H.P.) and has been conducted within 3-5 years. The audit of HEIS funds and the funds of Self-financed Courses is done through registered Chartered Accountant. In this regard, audit of PTA fund has to be conducted by local CA for the financial year 2019-20 and he has submitted his report on 04-02-2021.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PTA Fund	1322357	Salary (PTA,GIA), Wi-Fi Maintenance etc.
View File		

6.4.3 – Total corpus fund generated

15951355.88

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	H.P. University	Yes	Teachers
Administrative	No	Nil	Yes	C.A.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. College is paying remuneration to one faculty members and seven non-teaching staff members for the welfare of students. 2. Wi-Fi fee collected and used for its maintenance. 3. Wages has been increased time to time for the welfare of faculty. In this regard, salary of one teaching faculty and one non-teaching member has increased from 15000 to 18000. Salary of one more non-teaching staff member has increased from 5500 to 6500. 4. Remission of fee (Rs. 21520) to 14 needy students. 5. PTA is helping college administration in all areas.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Dr. Kuldeep Barwal, Department of Zoology, has been awarded a project of total cost Rs. 39,90,160 for the period of three years by National Mission of Himalayan Studies (NMHS), Uttarakhand. 2. Organization of National, State and College level Webinars, Online FDP, Online quiz and other competitions for stakeholders. 3. Teachers have been motivated to attend online Professional Development Programs. 4. Up gradation of class rooms into smart class rooms to boost ICT enabled teaching.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

d)NBA or any other quality audit

Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Hosting HPU Inter College Women Handball Championship	26/08/2019	01/09/2019	02/09/2019	109
2019	Seven days program to celebrate " World Tourism Week"	09/08/2019	21/09/2019	27/09/2019	150
2019	International Yoga Day celebration organized by NCC Army wing and EBSB club	09/08/2019	21/06/2020	21/06/2020	63
2019	Hosting North Zone Inter Varsity Women Handball Championship	27/09/2019	19/10/2019	22/10/2019	368
2020	College level Seminar, Exhibition of Medicinal plants, poster Science Models organized by Science Faculty	09/08/2019	27/02/2020	28/02/2020	300
2020	College level Seminar/Presentation on food, culture, tourism, brief history and language of Kerala organized by EBSB club	09/08/2019	29/02/2020	29/02/2020	200

2020	6 days remote FDP on Libre Office Suite Writer and Calc	09/08/2019	27/04/2020	02/05/2020	24
2020	State level Online Webinar on Flora Fauna of Kerala State organized by EBSB Club	09/08/2019	30/05/2020	30/05/2020	80
2020	National Webinar on Jal Shakti Abhiyan: Water Environment organized by EBSB Club	09/08/2019	05/06/2020	05/06/2020	100
2020	National Environmental Quiz on World Environment Day organized by Department of Zoology	09/08/2019	05/06/2020	05/06/2020	154

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Aprajita-Hundred Million Smiles	15/02/2020	15/02/2020	200	20
Play on 'Women Education'	12/10/2019	12/10/2019	5	3

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Percentage of power requirement of the College met by the renewable energy sources 1. An 'Environmental Quiz' was organized by Eco Club to raise the the consciousness about safe environment on 5th June, 2019. 2. A 'Mega Pollution Pakhwara' was organized by NCC Army Wing (SW and SD) on 10th July, 2019 to make

the campus pollution free. 3. An 'afforestation drive' was organized by NSS to make the campus green on 19th July, 2019.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/03/2019	01	Awareness programme by the Red Ribbon Club	Awareness regarding HIV/AIDS	60
2019	1	1	25/09/2019	01	Blood Donation Camp by the Eco Club	Students were educated about nutritional deficiencies especially Aneamia.	23
2019	1	1	20/08/2019	01	Community Welfare Drive by the Rovers Rangers Unit	The youth were sensitized about the harmful effects of drugs.	30
2019	1	1	22/08/2019	01	Awareness rally on Pollution-less Environment by the NCC Naval Wing.	The cadets took out a rally and cleaned the parks in the city.	45
2019	1	1	23/09/2019	01	Rally on Social	The community	65

Awareness by the NSS was sensitized regarding "Beti Bachao" Abhiyan

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Central Civil Services (Conduct Rules) Central Civil Services (Conduct Rules) 1964	Nill	These rules are considered most important as they relate to the employee's code of conduct and discipline. They beckon government servants to maintain absolute integrity, devotion to duty and maintain high ethical standards and honesty. At the same time, they also direct the employee to maintain accountability and transparency and perform their duties with the highest degree of professionalism and dedication to the best of his abilities.
Central Civil Services (Leave Rules) 1972	Nill	These rules are applicable for regular/permanent Govt. employees of the State. Contractual employees of the state are not covered under these rules. Contract policies for the contract employees have been made by the Govt. vide Notification No. PER (AP)-C-B (2)-2/2015 dated 18- 02-2018. Under these terms and conditions, the contract employees have been entitled for 10 Medical Leaves, 12 Casual leaves, 5 Special Leaves and 180 days maternity leave in case of women contract employees of the State. The Regular(women) Govt. Servants are also entitled for 180 days maternity leave under amendment in sub rule (1) of Rule 43.

College Prospectus cum Handbook of Information	01/07/2019	The prospectus entails the upholding of the 'Vision ' and 'Mission' statement of the institution in letter and spirit. It also enforces a strict code of conduct among the students pertaining to maintenance of discipline. The academic atmosphere should not be disturbed by mobiles, songs or raising of slogans. Moreover, no student should practice ragging in any form according to H.P. Education Institution Prohibition Of Ragging ordinance, 2010.
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Cleanliness Drive by NSS.	05/08/2019	05/08/2019	53
Communal Harmony Day by NSS	22/08/2019	22/08/2019	32
Disaster Management Rally by NCC Naval Wing	09/09/2019	09/09/2019	55
National Webinar on Jal Shakti Abhiyaan by EBSB Club	05/06/2020	05/06/2020	100
Yoga Day Celebration by EBSB Club	21/06/2020	21/06/2020	63
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>1.) Electrical appliances are switched off when not in use to conserve energy. 2.) Paperless office work is encouraged to reduce pollution. 3.) Solar panels have been installed as alternate source of energy. 4.) Tree plantation drive was carried on by Eco Club in collaboration with NSS and NCC on 19/07/2019. 5.) Awareness rally on Plastic Ban by NCC Naval Wing on 10/09/2019</p>

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>1) CCTV Surveillance Objectives: The CCTV cameras have been installed with a vision: 1. To keep stock of every event and to track each and every event as per requirement 2. To achieve greater discipline among students 3. To deter misbehavior, misdemeanour and ragging 4. To deter theft of campus property as well as staff and student property 5. To ensure free and fair examination with</p>

zero copying and cheating 6. To check and investigate violence, vandalism or any untoward incident 7. To get hold of intruders and offenders 8. To achieve justice through valid evidences Context: The practice is a step towards creating a safe and harmonious atmosphere for the students and the stake holders. Security cameras are the alternatives of security guards, removing the limitations of human eyes. They bridge the gap and facilitate the strengthening of security system. Practice: In order to achieve 'Quality Security Assurance', the institution has installed CCTV cameras in the premises including the examination halls. Thus, The 'Prying Eyes' of the CCTV cameras are instrumental in making the college campus safe and secure. 2) Smart Classrooms Objectives: .

1.To enhance teaching and learning digitally 2. To provides better opportunities for the students by helping in understanding the concepts in a much better way. 3. To provides teachers with an opportunity to experiment in pedagogy. Context: A smart class is a technological boon for the education system integrating computer, multimedia and network technology. 'SMART' which stands for Showing, Manageable, Accessible, Real-time interactive and Testing, enables in achieving academic excellence. Practice: Two Smart Classrooms were created by upgrading two existing traditional classrooms (room no.30 and 38) in order to facilitate ICT based teaching/learning.They have made the teaching/ learning process 'Student-Centric'.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gcbilaspur.in/wp-content/uploads/2021/08/Best-Practices-2019-20.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has shown remarkable distinctiveness and competence in the arena of Academics, Sports and Extra-Curricular Activities. In order to fulfill the 'mission' of the institution, "Quality Education for All", the college has been offering undergraduate programmes in Arts, Science and Commerce and Post-graduation in Economics, English and Commerce. Along with offering professional courses like BBA, BCA, BTA and BSc. Biotechnology, the institution also offers Skill enhancing course like B.Voc. B.Voc was launched in only 12 degree colleges of the state and Govt. College Bilaspur holds the distinctiveness of being one of them. B.Voc is an emerging professional degree which aims to prepare trained workforce for industry and thus, enhances the employment opportunity of students. The distinctiveness in Sports is evident through the remarkable feats of the students of the institution. Shalina Thakur represented India in 15th Asian Junior Women's Handball Championship held in Lebanon in July, 2019. She also bagged Silver medal in South Asian Games held at Nepal in December, 2019. Three students won Silver medals representing the HP senior Women Handball Team in Sr. Women's National Handball Championship held at New Delhi in December, 2019. Three students, won Gold medals in Jr. Women's National Handball Championship held at Lucknow in February, 2020. Three students, representing HPU Women Handball Team, won Gold medals in North Zone Inter-Varsity and Silver medals in All India Inter-Varsity Handball Championships. Two students, Anju and Shilpa won bronze medals in Sr. Women National Kabaddi Championship held at Patna in July, 2019. Nidhi Sharma, Sushma, Sakshi, Shilpa and Sakshi Sharma won gold medals in both North Zone inter varsity and All India Inter Varsity Kabaddi Championship representing HPU Women Kabaddi Team. The same students also won gold medals in "Khelo India" University Games-2020. During the session, 22 students were selected to represent HPU, Shimla in various inter-Varsity Championships namely, Cricket, Volleyball, Hockey and Wrestling. The institution also holds distinction in hosting North Zone Inter-University Women Handball Championship in October,

2019, in which 23 Universities participated, being the only college of HPU to host the event twice. The extra-curricular activities, especially the socially proactive activities conducted under NSS, NCC, Rovers and Rangers, Red Ribbon Club and Eco Club spearhead the task of spreading the required consciousness among the students as well as the society. All these bodies/clubs and their distinctive thrust complement the 'vision' of the institution in shaping young students who are not only academically sound and physically fit but also committed to the welfare of the society.

Provide the weblink of the institution

<https://qcbilaspur.in/wp-content/uploads/2021/08/Institutional-Distinctiveness-2019-20.pdf>

8.Future Plans of Actions for Next Academic Year

Keeping in view the demand from parents and students, the proposal to start post graduation (M.Sc.) in Chemistry, Mathematics and Physics will be prepared and submitted to higher authorities for approval. The faculty members will be encouraged to attend webinars, online faculty development programmes etc. to keep themselves updated in this pandemic. An effort would be made to start online admission process which would not only be beneficial in this pandemic but it would also help to keep systematic records of students and also make the process paperless. The college through its NCC, NSS, Rover Ranger units would spread awareness about COVID-19 and other issues for the betterment and welfare of the society. Series of online lectures would be conducted for outgoing classes for their future career awareness. From next session 2020-21, an online system will be started to collect feedback from stakeholders for self assessment and reformation.