

Expression of Interest (EOI) Inviting Notice

Government College Bilaspur, District Bilaspur (H.P.) invites the Expression of Interest (EOI) from Reputed, Well established, Govt. Affiliated and recognized institutes/organization/Training partners to conduct Certificate courses during December 2021 to March 2022 as per following details under Academic Up- gradation component of the Utkrisht Mahavidyalaya Yojana of Government of HP.

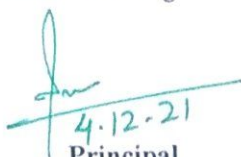
Sr. No.	Course Title	Description	Duration	Batch Size
1	Financial Accounting with Tally and GST	Basics of Accounts, General Entries, Company profile creation, Group Creation, Ledger entries, Inventory and Stock management, GST Concepts, Taxation, Return filing and Reports etc.	100 Hrs	60
2	Soft Skills	Essential of Grammar, Office management, Letter and Resume Writing, Presentation skills, Interview Preparation, Group discussion and Presentation etc.	50 Hrs	80

Submission Deadline: December 8th 2021 (BEFORE 12 NOON) in the Office of the Principal Government College, Bilaspur (H.P.)

Interested institutes/organization/training partners are advised to submit their sealed proposal **before 12 Noon of December 8th, 2021** in prescribed format (**Annexures I, II and III**) along with all the documentary evidences pertaining to the details about their institute, trainers, PAN/GST/VAT number, affiliation and recognition by Govt. and recognition of the Course Certificate by Govt. organizations etc. along with Notarized Self Declaration on Stamp-paper about (i) not being Black listed by Government at any time; (ii) recognition of the Course Certificate by Govt. organizations and (iii) correctness of all the information being furnished.

Essential Qualification Criterion: The Certificate of Course must be Affiliated and Recognized by the Government organizations.

Award of the work and Contract: Received proposals will be scrutinized and evaluated based on the information provided along with the required documentary evidences. The assignment to conduct these courses will be finally awarded to the Qualified Cost Effective (QL1) institute/organization/training partner.


4.12.21
Principal
GC Bilaspur (H.P.)

Application Form for EOI

1	Name of the Applicant/Organization	
	Stature of the applicant Organization	Head Office/Branch Office/Independent Recognized Institute
2	Name and Designation of Head of Applicant Organization	
3	Full Address of Applicant Organization	
4.	Full Address of Head Office (if applicant is a Branch office)	
5.	Legal Status of the Organization e.g Company/Partnership firm/Affiliated/Recognized body etc	
6.	Brief Profile of area of work	
7.	Number of training staff intended to be deputed at Govt College Bilaspur for these courses	

Signature with Stamp
Authorized signatory

Proposed Fee Structure

Sr. No.	Course Title	Description	Duration	Fee per Student
1	Financial Accounting with Tally and GST	Basics of Accounts, General Entries, Company profile creation, Group Creation, Ledger entries, Inventory and Stock management, GST Concepts, Taxation, Return filing and Reports etc.	100 Hrs	
2	Soft Skills	Essential of Grammar, Office management, Letter and Resume Writing, Presentation skills, Interview Preparation, Group discussion and Presentation etc.	50 Hrs	

Signature with Stamp
Authorized signatory

Check list for Supporting Documents

Please write Yes or No as deemed fit in the first column against the required documentary evidence in the following table.

Please note that each page of the documentary evidences must be signed and dully stamped by the Authorized Signatory.

Whether Submitted?	Parameter	Documentary Evidence
	Legal Status of the Organization	Certificate of Incorporation/ Registration/License and Certificate of authorization Or Certificate of Affiliation and Recognition by Govt. Body
	Statutory details of financial matters	Copy of License No./sales Tax Registration certificate, PAN, bank account passbook
	Existing Management Team	CV's of Management Team
	Existing Training staff	CV's of Training Staff
	Previous Training Record	Training details in tabular format conducted for Central/state organization/agencies during at least last 3 years
	Acceptability of the Course Certificate by Govt. body	Relevant Recognition Certificate
	Notarized Self-Declaration	Notarized Self Declaration on Stamp-paper about (i) not being Black listed by Government at any time; (ii) recognition of the Course Certificate by Govt. organizations and (iii) correctness of all the information being furnished

Signature with Stamp
Authorized signatory